A CALL FOR NOMINATIONS
W. T. KEMPER FELLOWSHIPS FOR TEACHING EXCELLENCE

We are pleased to solicit nominations for the fifteenth year of the W.T. Kemper Fellowships for Teaching Excellence. Ten $7,500 Fellowships will be awarded to eligible faculty from all campuses of the University of Kansas. Criteria for these Fellowships, which are designed to support, improve and reward outstanding teaching, advising and service are listed below.

I. Eligibility: Full-time faculty who have completed a minimum of three years in a tenured or tenure-track position and have not previously received a Kemper Fellowship.

II. Criteria: This award is intended to honor faculty who have demonstrated outstanding teaching and advising. Teaching may be defined to include work with students at any level and in a wide variety of settings in which instructional activity occurs at a comprehensive university, including in public outreach efforts. Evidence of superior advising should illustrate the nominee’s concern for student development beyond the normal expectations for advising held for each faculty member at this institution.

Kemper Fellowships recognize outstanding teaching and advising in any of the following areas: at the freshman-sophomore level, in the academic major on all campuses, in health science, at the graduate level, and public outreach. Nominators are encouraged to identify the area or areas in which the nominee’s strengths are best demonstrated.

III. Review Period: The Selection Committee will limit evaluation of the nominee’s teaching records to the preceding three years.

IV. Nomination Procedures and Format: Colleagues, departments, schools/colleges or recognized campus organizations and students may nominate individuals for the Kemper Fellowships. The nominator, working with the nominee, is responsible for assembling the required material. In the case of nominations originating from students or campus organizations, the nominator may solicit help from the nominee’s department in assembling the materials. Nominations will consist of a nomination letter, a specified set of materials prepared by the nominee, and a department nomination statement. Materials that are not prepared in this format will not be considered.

A. A cover letter from the nominator, no more than two pages, describing the nominee’s strengths and explaining why the faculty member was nominated with reference to the relevant Kemper areas.

B. The nominee should provide the following materials to help the committee assess the quality of the nominee’s teaching/advising and his/her development of teaching expertise:

1. A 2-page CV
2. Lists of the following for the past three years: (a) courses taught and the number of students in each, (b) master’s and doctoral advisees (include current advisees as well as those who have completed a degree in the last three years), (c) (if applicable) public outreach efforts at the local, state, national and/or international levels, and (d) any other relevant instructional, advising and service activities (not to exceed three pages, use separate headings for each list).

3. A one-page summary of teaching evaluations for courses taught in the last three years.

4. Syllabus and assignments for two courses taught in the last three years (e.g., one graduate and one undergraduate, two graduate, or two undergraduate) or for materials for one course and materials for a public outreach activity.

5. A statement outlining how the organization and assignments (including forms of evaluation) of the two courses (or course and public outreach activity) and current teaching practices have been informed by past teaching, advising, and/or public outreach experiences (not to exceed three pages).

C. A department (or school in schools without departments) nomination statement (no more than three pages in length) that addresses concisely the quality of the nominee’s teaching/advising record in terms of (1) intellectual content, (2) teaching (including public outreach, if applicable) and advising practices, (3) analysis and development of teaching/advising and (if applicable) public outreach expertise. The materials prepared by the nominee (see items above) should be referenced in the nomination statement, as appropriate. Other information may be considered as well (e.g., peer observations, additional supplemental materials provided by the nominee, letters from students and colleagues, etc.), but such information is not required and should not be submitted as part of the nomination materials. The nomination statement provides an important departmental/school and disciplinary perspective for the Kemper selection committee.

Points that departments can use as a guide in composing the nomination statement are listed below:

**Quality of intellectual content**
- Appropriateness of the material for the topic and level of the courses
- Intellectual coherence of the content
- Congruence of the intellectual goals for students with the courses' content and place in the curriculum

**Quality of teaching and advising practices**
- Clarity and logical organization of the course content and activities over the course of the semester
- Extent to which class assignments, course activities, and advising practices show evidence of innovative and creative practices designed to improve student understanding and to encourage their development as independent scholars
- Extent to which assignments and forms of evaluation enable students to demonstrate conceptual understanding and critical evaluation of the material
• Extent to which assignments and forms of evaluation provide students with opportunities to demonstrate their development of the intellectual skills typical of the field

**Analysis and development of teaching, advising, and (if applicable) public outreach expertise**
• Evidence of critical analysis of past teaching and advising
• Evidence of development in intellectual content, teaching/advising practices, or student evaluation processes based on past teaching experiences and consideration of student performance
• *If applicable,* evidence of critical analysis and development in intellectual content and effectiveness of public outreach efforts

D. A brief letter of endorsement from the nominee’s chair or dean is required, unless the chair or dean has written the letter of nomination.

V. **Complete nominations should be submitted electronically (in word or pdf format) to Susann Richardson, srichardson@ku.edu, Office of the Provost, by 5:00 p.m., Friday, June 18, 2010.**

Only the materials listed above will be considered by the committee. Any other supporting information submitted will be returned to the nominee’s department or school. The membership of the selection committee will be kept anonymous. Questions about the nomination process can be directed to Mary Lee Hummert, Vice Provost for Faculty Development (mlhummert@ku.edu).

NB: Fellowship candidates from the KU Medical Center campuses in Kansas City and Wichita are being requested by separate solicitation.