



Voluntary Separation Incentive Program (VSIP) Withdrawal Form

This form may be submitted anytime PRIOR to executing a VSIP Notice of Retirement by returning to:

Provost Office, Attn: Stacey Rinnert, University of Kansas
250 Strong Hall, 1450 Jayhawk Blvd.
Lawrence, KS 66045-7518

I hereby withdraw my application for consideration for the University of Kansas Voluntary Separation Incentive Program for Retirement (VSIP).

Personal Information			
Full Name:			
	<i>Last</i>	<i>First</i>	<i>M.I.</i>
Home Address:			
	<i>Street Address</i>		<i>Apt./Unit #</i>
	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Job Title:			
Department / Unit:		Supervisor:	
Work Email:		Work Phone: ()	

By submitting this form, I understand that I will no longer be considered for approval in the VSIP, unless I reapply within the application period.

I further understand that I will not be eligible for any payment or other consideration available in the VSIP.

Employee Signature

Date

**Withdrawals must be hand-delivered or mailed via US Postal Service to:
Provost Office, Attn: Stacey Rinnert, University of Kansas, 250 Strong Hall, 1450 Jayhawk Blvd.,
Lawrence, KS 66045-7518**

*Withdrawals sent by campus mail or any other delivery method will not be accepted.
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