

**Elevating Doctoral Education Work Group Meeting 3**  
**Governor's Room, Kansas Union**  
**February 28, 2011, 4 pm to 6 pm**

**Attendance**

Sara Rosen, chair; Becca Peterson and John Augusto, staff; Joe Heppert, Allen Rawitch, Doug Wright, Christian Schöneich, Maria Carlson, Rodolfo Torres, Erin Lewis, Jarod Hart, and Daryl Lynn Dance. Robert Goldstein attended by phone and Chris Haufler, co-chair of the Energizing the Educational Environment also participated in the meeting. Michael Baskett was not able to attend the meeting.

**Agenda**

The meeting opened with an update and overview provided by Sara Rosen. The group discussed the current draft of Strategic Action Items. Included was a discussion of the voting results as well as some of the activities within each SAI. The meeting ended with a finalized list of SAIs. Dean Rosen stated that she, Rebecca Peterson and John Augusto would create the final report and that she would send out a draft of that final report in March.

**Outcomes of Discussion**

The Work Group drafted these as the final draft of Strategic Action Items:

<b>1. Fund Doctoral Education</b>
a) Reinvest GRA tuition dollars to support doctoral education
b) Reinvest post-comp tuition dollars to support doctoral education
c) Increase external and internal fellowships
d) Make doctoral education a priority in the Capital Campaign
e) Create greater flexibility in the funding of GTA and GRA positions
<b>2. Institute active recruitment at department level, with central recruitment coordination and funding.</b>
a) Create efforts to increase the number and quality of applications to doctoral programs
b) Implement special efforts for international student recruitment
c) Implement special efforts for underrepresented student recruitment
<b>3. Set standards and policies for completion, time to degree, mentoring outcomes, milestones and doctoral student job placement; establish tracking and reporting procedures.</b>
a) Mandate plans of study, mentoring and retention plans; link mentoring responsibilities to faculty teaching loads
b) Mandate annual review of student progress
c) Use student progress, retention, job placement in fellowship disbursement
d) Establish standards for mentoring, dissertation committees, and dissertation supervision
e) Set discipline-appropriate time to completion goals
<b>4. Monitor and adjust the size of graduate programs based on unit's ability to mentor students successfully.</b>
a) Set and manage guidelines concerning discipline-appropriate GTA workloads across the university
b) Adjust doctoral program size to fit job prospects and placements to inform program admissions and learner outcomes
c) Review program faculty to student ratios to ensure students who are admitted can be properly mentored in their research, their curricula and their teaching responsibilities.

**Next Steps**

Dean Rosen will work with Rebecca Peterson and John Augusto to draft the final report and supporting materials. A draft of the report will be sent to the committee for review and comment. A draft is due to the Provost's Office on Monday, March 13, 2011.